



Phone: TTY:  
Fax:

www.ides.state.il.us

Date Mailed:

Claimant SSN:

## Notice Regarding Backpay Award

In connection with the claim for Unemployment Insurance Benefits filed by:

The paragraph checked below indicates the current status of the claim.

This form is sent to you for information only since we have received information that a claim for back pay award is pending.

A determination is pending and will be made as soon as we receive the following information from you:

What is the period covered by the Back Pay Award? From: / / Through: / /

What is the amount of the Back Pay Award? \$

What was the claimant's average gross weekly wage? \$

Please reply by mail or by fax to the address or Fax # listed above. If you need further information concerning this claim, please call me at Extension .

### Statutory Provisions

Section 900D of the Illinois Unemployment Insurance Act states in pertinent Parts:

"Whenever ... an employing unit making a back pay award to an individual for weeks with respect to which the individual has received benefits shall make the back pay award by check payable jointly to the individual and to the Director."

### Employer's Rights and Responsibilities

#### 1. Contributions

Payments resulting from back pay awards shall be reported for contributions purposes to this Division in the quarter in which the payment is made.

#### 2. Notice of Possible Ineligibility

A back pay award should be reported to the Illinois Department of Employment Security Office on a Notice of (Possible Ineligibility / Unemployment Claim), form BIS 32 / ADJ030F (or in a letter giving the same information). The Statement of Facts should contain a statement that back wages were paid in a specified gross amount covering a specified period. Such notice or letter should be mailed within ten days of the date on which the obligation to pay the back pay award arises, to the local office designated on page 1 of this form.

#### 3. Repayment of Benefits Received During the Period Covered by the Back Pay Award

Upon submission of the information requested on this form the claimant and the employer will both be notified of the amount of the benefits which the claimant received during the period covered by the back pay award. The employer should issue a check for the back pay award payable to the claimant and the Director of Employment Security – Benefit Account. After obtaining the claimant's endorsement on the check, the employer should forward it to the Illinois Department of Employment Security office in which the claim was filed. The check will be credited against the amount of benefits paid to the claimant during the back pay award period. The Department will issue a check to the claimant for any excess.